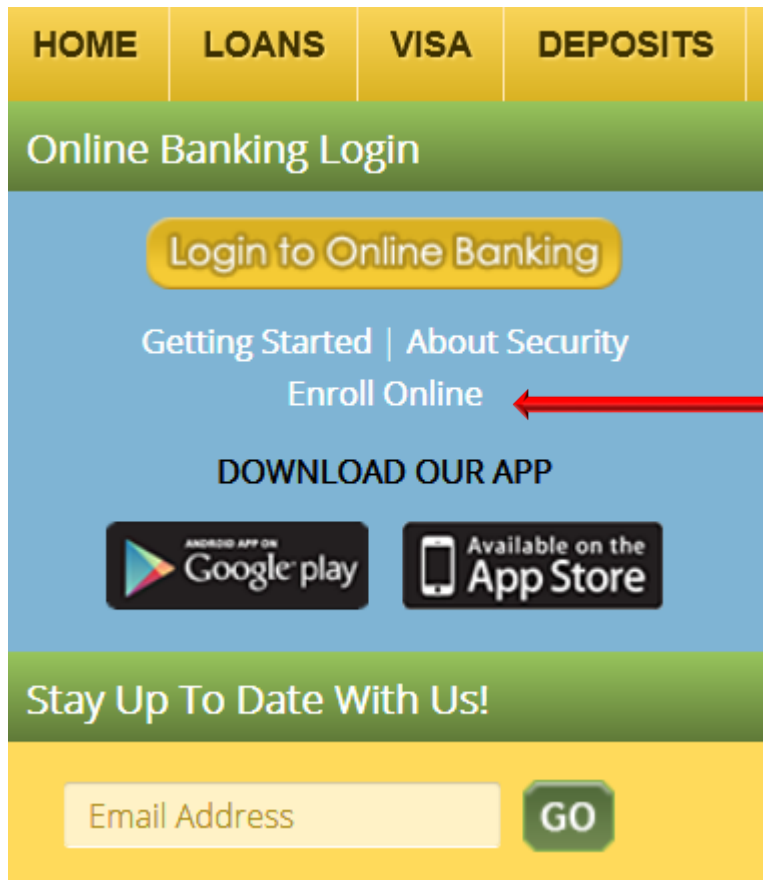


Instructions for online banking and eStatement enrollment

Go to P&G Mehoopany Employees Federal Credit Union's website: <http://www.pgmfcu.org/>



The screenshot shows the website's navigation menu with options: HOME, LOANS, VISA, and DEPOSITS. Below the menu is a green header for "Online Banking Login". The main content area is blue and contains a yellow button labeled "Login to Online Banking". Below this button are links for "Getting Started | About Security" and "Enroll Online". A red arrow points from the "Enroll Online" link to the right. Below the links is a section titled "DOWNLOAD OUR APP" with two buttons: "ANDROID APP ON Google play" and "Available on the App Store". At the bottom is a green header for "Stay Up To Date With Us!" and a yellow footer containing an "Email Address" input field and a "GO" button.

To enroll in online banking, click on "Enroll Online"

Follow enrollment instructions under Step 1: Enroll

Enrollment

Step 1: Enroll

Thank you for your interest in Online Banking. To begin the enrollment process, please key in the required fields below. On the **Address Number** field, if your address is:

P.O. Box 6342, please enter **6342**

1405 Municipal Ave, please enter **1405**

6926 E. 66th Street, please enter **6926**

Member Number

Last 4 Digits of Social Security Number

Social Security Number

Address Number

Example: 100 Main Street, Apt. 123 **Enter:** 100

I have read and agree to the **Terms and Conditions**

Continue

(enter the number only)

Click on "Terms and Conditions". The Virtual Branch Account Access Agreement and Disclosure Statement will pop up. Scroll down to the bottom of the statement and then click in the box.

Click "Continue"

Follow enrollment instructions under Step 2: Setup

Enrollment

Step 2: Setup

Setup your logon and security information

Setting Up your Email, Login and Security Information.

You can setup a personalized LOGON ID between 6 to 50 alphanumeric characters. **Please make a note of your Logon ID and Security Code.** These are required when logging on to Online Banking.

Logon ID

Logon ID must be between 6 - 50 characters and may contain only letters, numbers, periods(.), dashes(-), underscores(_), and the @ symbol.

Security Code

The security code must be between 8 - 16 characters and must contain at least 2 alphabetic and 2 numeric characters. In addition, it may contain special characters: _-!@\$*()=+{}[]|.

Verify Security Code

Email Address

Ensure your email address is correct

Enroll

After clicking on “Enroll” in the next window:

Click on “Terms and Conditions”.

The Virtual Branch Account Access Agreement and Disclosure Statement will pop up.

Scroll down to the bottom of the statement and then click in the box.

Click “Continue”

Logon to your account

Enrollment

Your Logon ID is: **999999** ← Your logon ID will appear here

To obtain a copy of this information, please print screen using the Print option in your browser Thank you for enrolling in online banking. You must have your Logon ID and Security Code to log on to Online Banking.

To proceed to the logon page **Click Here** ← Click to logon to your account

User Logon

On the Logon page, enter your Logon ID here →

← Click here to logon

[Forgot Security Code?](#)

Enter Security Code

On the Security Code page, enter your security code →

[Forgot Security Code?](#)

Set up your security phrase

✓ You need to setup your Security Phrase. Please follow the instructions below.

Edit Security Phrase

A Security Phrase is a memorable phrase that you choose. For your security, ensure that this unique Security Phrase is always visible on the Security Code page to verify that you are not on a phishing site.

Enter a memorable phrase that will be displayed on the Security Code page each time you login. This phrase can help you verify the authenticity of this web site. **Do not use sensitive information such as account number, Security Code, or social security number in your phrase.**

The security phrase will appear
when you logon to your account

OK



Click "OK" to save your security phrase

Message

✓ Security Phrase saved.

OK

Set up your security questions

✓ For increased security, you need to select three challenge questions

Edit Challenge Questions

Select questions and enter answers that only you know and that you will remember. We will use these questions to help verify your identity when we see different behavior. Once you've saved your answer, we do not display the answer. We just display asterisks in the answer box to indicate you have a saved answer to the question.

Questions

In what city or town were you married? ▼

What was your childhood nickname? ▼

What is the first name of the best man at your wedding? ▼

OK

Answers

Click on the down arrows to choose from a list of questions and click "OK" when all answers are complete.

Message

✓ Questions and answers saved

OK

Congratulations! You are now enrolled in online banking!

 Online Banking

[CONTACT US](#) | [HELP](#) | [EXIT](#)

Overview

Account Access

Bill Pay

Self Service

Welcome back LORRAINE ROSENBERRY. Your last login was: 07/09/2015 01:26:49PM EDT.
Your current email address is l.rosenberry@pgmfcu.org. [Click here to update.](#)

Balances

Account	Actual	Available
*0980=00	\$ 0.00	\$ 0.00

Scheduled Transfers

There are no transfers scheduled.

[Schedule a Transfer](#)

Quick Transfer

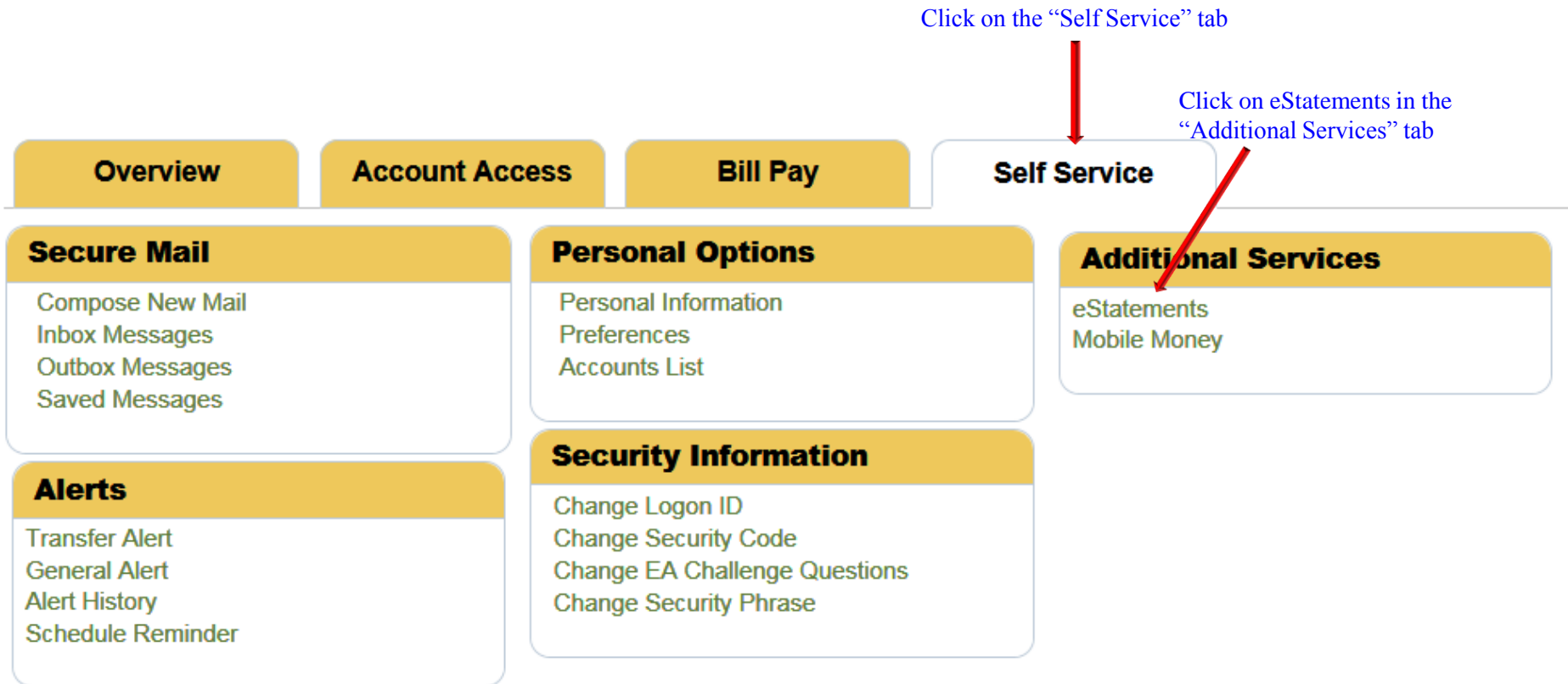
From ▼

To ▼

Amount

[Continue to enroll for eStatements](#)

Enroll for eStatements



***Important:** Ensure that you enter your full and correct account number and email address throughout the enrollment process. If you do not enter your account number and/or email address correctly, the system will not be able to change the status of your eStatement preference.

Overview

Account Access

Bill Pay

Self Service

eStatements

Enrolling in Electronic Statements:

1. Click on the I Agree button below
2. Review and accept the Usage Agreement

If you have multiple online accounts, enroll each one individually by choosing a different number from the drop-down list.

An email will be sent to your email address, `youremail@address.com` when statements are available for viewing. [To change your email addresses, click here.](#)

← Confirm that your email address is correct and click on "I Agree"



ELECTRONIC DOCUMENT MANAGEMENT SYSTEM

eStatement Enrollment Form

Now you can get your P & G Mehoopany Employees FCU statement electronically with our secure eStatement service. It's easy to enroll! Follow link below to read our disclosure and to access the registration page to enjoy these special eStatement benefits...

- **Convenience** - Access your eStatement anytime
- **Statement archive** - Your statements are archived for 18 months
- **Security** - Your eStatement is protected by the latest security measures
- **Printable** - Everything is printable should you find yourself needing a hard copy
- **Control** - If preferred, you can always return to having your paper statement mailed to you
- **Support** - Call 800-750-9030 or email [Contact Us](#) for support questions.

P & G Mehoopany Employees FCU 's new eStatement service means you won't have to wait for your statements to arrive by mail and you are helping the environment by going green.

- [You have the right to request any document in paper form at any time. Click here for details.](#)
- [Click here to learn the procedures for making a request for a print document, and for any applicable fees.](#)
- [You have the right to withdraw consent for eStatement services. Click here to read about any conditions, consequences, or fees for such withdrawal.](#)
- [Click here to learn the procedures to update your email information electronically.](#)
- [Click here to learn which types of documents are included in your consent.](#)
- [Click here for a listing of any hardware/software requirements for accessing electronic documents.](#)

Please read our disclosure and complete registration form by following link below to enroll your account in P & G Mehoopany Employees FCU 's eStatement service.

[Click here to continue](#) → [Click here to Read Disclosure and Enroll in eStatement.](#)



Electronic Signature Act Disclosure

[Click here](#) to view full disclosure.

The terms "We", "Us", "Our", and "Credit Union" refer to P & G Mehoopany Employees FCU , and "You", "Your", and "Yourself" refer to each person applying for electronic delivery.

This Electronic Signature Act ("E-Sign Act") Disclosure applies to all electronic communications between You and Us. When you consent to this disclosure, you agree to the following terms and conditions.

Documents Sent Electronically

We will provide You the following documents ("Documents") in an electronic format and discontinue sending them to You in paper form. At any time, You may opt to receive these documents in paper form. The Documents that will be sent electronically include, but are not limited to, the following:

- Account Statements
- Other communication for important Notices and/or Product and Service announcements from Us

Authorization

You must sign up for **ONLINE BANKING and/or E-STATEMENTS** to receive the Documents electronically. You must also provide and maintain a valid email address at all times, and You must contact Us when You are changing valid email addresses. Invalid email addresses may be grounds for revoking electronic delivery of the Documents.

Electronic Notification

When We deliver the Documents electronically, We will notify You with the email address We have on file. The notice will only inform You of its Availability. Please log into P & G Mehoopany Employees FCU's [Virtual Branch](#), to access the Documents.

You may update Your email address by contacting a member representative at 800-750-9030 or by [email](#).

We will never use email to ask You to provide or verify Your personal or account information. Any email purportedly from Us that requests Your information or instructs You to click a link or open an attachment may be fraudulent. Please forward suspicious or fraudulent email to P & G Mehoopany Employees FCU , 15 Lane Hill Rd, Tunkhannock, PA 18657.

Consent Withdrawal

At any time, You may withdraw Your consent to the electronic delivery of Your Documents. Please contact Us at 800-750-9030 or email [Contact Us](#) and ask to change your statements back to paper.

At Our discretion, We may consider an invalid email address, even if valid before, as a withdrawal of consent.

We will not charge a fee to process Your withdrawal of consent, but We may take a reasonable amount of time to process Your request.

Updated Records

You are responsible for providing, maintaining, and updating Your contact and other information pertaining to this Disclosure current and with Us. You may contact Us to update this information.

Hardware and Software Requirements

You will access the Documents via a WEB PAGE or link in [Virtual Branch](#). Therefore, electronic access to the Documents is the same as those for [Virtual Branch](#).

To view printer friendly versions of the Documents, You will need the most up-to-date version of Adobe Reader, which can be found at <http://get.adobe.com/reader/>. Furthermore, You will need sufficient file space on Your computer to save the Documents for Your records, unless You print them. Documents will be stored online for the stated length of time.

If these requirements substantially change, we will provide you with an updated Disclosure. You must consent to the new Disclosure to retain electronic delivery of the Documents.

Paper Copies

We are not obligated to provide You a paper copy of the Documents authorized to be sent electronically. However, We reserve the right to send you paper copies at Our discretion.

If You would like paper copies without revoking Your authorization to electronic delivery, You may either print the Documents Yourself, or You may request them directly from Us. We may charge a fee for this request.

Communications in Writing

In accordance with the E-Sign Act, electronic communications of the Documents will be considered "in writing" for the purposes of other federal and state laws.

E-Sign Act

Your consent to electronic delivery of the Documents falls under the jurisdiction of the E-Sign Act, and that We and You intend to comply to the fullest extent possible.

Termination

At Our discretion and if deemed necessary or appropriate, We may terminate Your consent for electronic delivery of the Documents, and We will provide You a notice of termination.

By clicking on "Continue", I agree with the terms and conditions of this disclosure.

Enter your Member Number :



Enter your member number and click "Continue"

Complete the eStatement Enrollment Form



ELECTRONIC DOCUMENT MANAGEMENT SYSTEM

eStatement Enrollment Form

Step 2 of 3

Please supply the following information to enroll in eStatements for Account 999999. After you complete the form and read the Electronic Delivery Agreement, click the 'I Agree' button to register for the credit union's eStatement service.

Member Number:

First Name

Last Name

Email Address

Re-enter Email Address

[See our Privacy Policy.](#)

← Click on "See our Privacy Policy"
Then click on "I Agree"

Your eStatement will not be available for the current month.

Ex: if you enrolled in July, your next available eStatement will be for August (available September 1st).



ELECTRONIC DOCUMENT MANAGEMENT SYSTEM

Thank you for enrolling in P & G Mehoopany Employees FCU 's eStatement service. You will receive an email notification from P & G Mehoopany Employees FCU when your eStatements are ready.

PLEASE NOTE: You may need to adjust your PC's spam filter and pop-up blocker settings for the credit union's electronic services to reach you. Today's Internet Service Providers (ISPs) often have spam filters that help prevent unwanted email messages from flooding your inbox. If your ISP blocks these addresses, you will not receive your requested eStatement email notification or any other pertinent electronic communications from the credit union.

Many ISPs now require you to select the email addresses from which you'll accept messages; any email addresses that are not on your 'acceptable' email list will be categorized as spam and automatically deleted.

To prevent the Credit Union's email messages from being treated as spam by your PC's software, please be sure to add to your 'acceptable' email address list.

If you have any questions, please [Contact Us](#) or call 800-750-9030, or email .

[P & G Mehoopany Employees FCU Home](#)